

# PRINCIPAL CERTIFICATION

This certification plan is designed specifically for the educator who has previously obtained a Master's Degree in Education and wishes to obtain Principal Certification. It requires the completion of twenty-four credit hours of graduate credit coursework. The program complies with existing standards for professional certification. The study plan originates in the Department of Educational Leadership.

**Financial Aid Note:** The Principal Certification-only program is not eligible for financial aid whereas the degree-seeking M.Ed. in School Leadership candidate may be eligible for financial aid.

**Additional information:** Reference the Program Landing Page (<https://www.shsu.edu/programs/certification/principal/>) for additional information, such as cost, delivery format, contact information, or to schedule a visit.

Applicants seeking admission to the Principal Certification program must submit the following directly to the Office of Graduate Admissions (<https://www.shsu.edu/dept/graduate-admissions/prospective-students.html>):

1. Graduate Admissions Application (<https://www.shsu.edu/admissions/applications/>)
2. Application Fee (<https://www.shsu.edu/dept/graduate-admissions/application-fee.html>)
3. Pay the \$35 Texas Education Accountability System for Educator Preparation Programs Fee ([https://secure.touchnet.com/C21329\\_ustores/web/product\\_detail.jsp?PRODUCTID=1601](https://secure.touchnet.com/C21329_ustores/web/product_detail.jsp?PRODUCTID=1601)) (paid to the TEA as required by TEA 229.9.7 ([http://texreg.sos.state.tx.us/public/readtac\\$ext.TacPage?sl=R&app=9&p\\_dir=&p\\_rloc=&p\\_tloc=&p\\_ploc=&pg=1&p\\_tac=&ti=19&pt=7&ch=229&rl=9%E2%88%9A](http://texreg.sos.state.tx.us/public/readtac$ext.TacPage?sl=R&app=9&p_dir=&p_rloc=&p_tloc=&p_ploc=&pg=1&p_tac=&ti=19&pt=7&ch=229&rl=9%E2%88%9A)))
4. Official Transcript from the baccalaureate degree-granting institution with a GPA of 3.0 or higher AND an official transcript from the **master's degree** granting institution with a GPA of a 3.5 or higher. If an applicant does not meet the minimum GPA expectations, official GRE scores must be submitted that meet the requirements. Minimum scores required are listed in the table below.
5. Copy of Teacher Service Record from your school district's Human Resource Department with 2 years of creditable teaching experience preferred; however, we will consider applicants with 1 year of certified teaching experience. (Applicant must be working at a Texas Education Agency accredited school.)
6. Copy of valid Teacher Certificate
7. Two recommendations, one from the school principal and one from an assistant principal
8. Document of Intent
9. Current Resume
10. Interview video.

## GRE revised General Test Score Bands to be used for Admission to an Educator Preparation Program under the 10% Exception Rule in 19 TAC §227.10(a)(3)(D)

| Self-reported Undergraduate GPA | GRE Verbal Reasoning <sup>1</sup> | GRE Quantitative Reasoning <sup>1</sup> | GRE Analytical Writing <sup>2</sup> |
|---------------------------------|-----------------------------------|---|-------------------------------------|
| B-(2.7 GPA)                     | 143-157                           | 140-155                                 | 3.0-4.5                             |

<sup>1</sup> GRE Verbal and Quantitative scores are reported on a 130 to 170 scale.

<sup>2</sup> GRE Analytical Writing scores are reported on a 0 to 6 scale in half-point increments.

**Under these circumstances, the GRE may not be waived.**

### Application Deadlines:

Fall - July 1

Spring - Nov. 1

Summer - April 1

Candidates have six years from the semester of the first course to complete program requirements and state certification (e.g., pass exams).

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| Code                           | Title                   | Hours |
|--------------------------------|-------------------------|-------|
| <b>Principal Certification</b> |                         |       |
| <b>Specified Courses</b>       |                         |       |
| EDAD 5332                      | School Leadership       | 3     |
| EDAD 5372                      | Fed-State-Local Sch Law | 3     |

## 2 Principal Certification

|                    |   |           |
|--------------------|---|-----------|
| EDAD 5386          | Spc Populations & Spc Programs              | 3         |
| EDAD 6362          | Principal Practicum/Internship <sup>1</sup> | 6         |
| EDAD 6370          | Campus Business Management                  | 3         |
| EDAD 6371          | Role of Prin in School Admin                | 3         |
| EDAD 6378          | Instructional Supervision                   | 3         |
| <b>Total Hours</b> |   | <b>24</b> |

<sup>1</sup> EDAD 6362 Principal Practicum / Internship is taken over two long semesters, fall and spring or spring and fall, (3 hours each semester) and may be taken with one other course.

The Texas Higher Education Coordinating Board (THECB) marketable skills initiative is part of the state's **60x30TX plan** and was designed to help students articulate their skills to employers. Marketable skills are those valued by employers and/or graduate programs that can be applied in a variety of work or education settings and may include interpersonal, cognitive, and applied skill areas.

The Principal Certification is designed to provide graduates with the following marketable skills:

- Build trusting relationships.
- Use collaborative decision-making.
- Support data-driven instruction (building capacity of teachers, staff, and students).
- Practice ethical leadership.
- Observe and provide TTESS-aligned feedback.
- Lead effective professional development.
- Determine and support school improvement tasks.