MASTER OF EDUCATION IN ADMINISTRATION

The Master of Education in Administration is a thirty-six hour program designed specifically for educators who wish to work towards Principal Certification. The program complies with existing standards for professional certification to produce proficient school administrators who are well educated in school administration; effective leadership strategies; campus business management; and federal, state, and local school regulations. Students in this program will also possess the skills necessary to evaluate programs for overall school improvement, improve instruction and curricula, and understand how diverse populations and special programs affect a school and its community. A comprehensive examination is required during the final semester of coursework. The study plan originates in the Department of Educational Leadership.

Applicants seeking admission to the M.Ed. in Administration must submit the following directly to the Office of Graduate Admissions:

1. Graduate Application (http://www.shsu.edu/admissions/apply-texas.html)
2. Application fee (http://www.shsu.edu/dept/graduate-studies/application-fee.html)
3. Apply (https://tk20.shsu.edu/campustoolshighered/createapplicantaccount_menu.do?createtnewaccount=true) to the Principal Preparation Program if seeking Texas Principal certification (Instructions (http://tinyurl.com/SHSU-grad-admissions))
5. Official transcript from the baccalaureate degree granting institution with a GPA of 3.0.
6. Copy of Teacher Service Record from your school district's Human Resource Department with 2 years of certified teaching experience preferred; however, we will consider applicants with 1 year of certified teaching experience. Applicant must be working at a Texas Education Agency accredited school.
7. Copy of valid Teacher Certificate
8. Two Reference Forms (http://www.shsu.edu/programs/principal-certification/Department-of-Educational-Leadership-Principal-Reference-Form.pdf), one reference form from the school principal and one reference form from an assistant principal
9. Professional Statement
10. Current Resume

NOTE: Applicants selected after the initial screening will be required to complete a video interview and will be required to submit the admission requirements, excluding the reference forms to Tk20 to be considered for official admission to the Principal Certification program as per the Texas Education Agency. Therefore, it is important for the applicant to keep a copy of the admission requirements.

Preferred Application Deadlines:
Fall - June 15
Spring - Oct. 15
Summer - March 15
Final Application Deadlines:
Fall - July 15
Spring - Oct. 15
Summer - April 15

Please contact the Department of Educational Leadership for additional requirements:
phone (936) 294-1147

Course Prerequisites are strictly observed.

The degree requires thirty-six hours of graduate coursework. A comprehensive examination is required during the final semester of coursework.

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<th>Code</th>
<th>Title</th>
<th>Hours</th>
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<tr>
<td>EDAD 5332</td>
<td>Adm &amp; Org Of Public Schools</td>
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<td>Communication for Ed Leaders</td>
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<td>Fed-State-Local Sch Law</td>
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<td>Spc Populations &amp; Spc Programs</td>
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<td>EDAD 6370</td>
<td>Campus Business Management</td>
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<td>EDAD 6362</td>
<td>Principal Practicum/Internship</td>
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<td>Role Of Prin In School Admin</td>
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<td>Building Capacity For Tch &amp; Lrn</td>
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<td>Prog Eval For School Imprvmt</td>
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<td>Culturlly Proficnt Schl Ldrshp</td>
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1. EDAD 6362 Principal Practicum/Internship is taken over two long semesters fall and spring or spring and fall (3 hours each semester) and may be taken with one other course.