The Master of Education in Administration is a thirty-six-hour program designed specifically for educators who wish to work towards Principal Certification (catalog.shsu.edu/graduate/college-departments/education/educational-leadership/principal-certification). The program complies with existing standards for professional certification to produce proficient school administrators who are well educated in school leadership and administration; effective leadership strategies; campus business management; and federal, state, and local school regulations. Students in this program will also possess the skills necessary to evaluate programs for overall school improvement, improve instruction and curricula, and understand how diverse populations and special programs affect a school and its community. A comprehensive examination is required during the final semester of coursework. The study plan originates in the Department of Educational Leadership.

Applicants seeking admission to the M.Ed. in Administration must submit the following directly to the Office of Graduate Admissions:

1. Graduate Application (http://www.shsu.edu/admissions/apply-texas.html)
2. Application fee (http://www.shsu.edu/dept/graduate-studies/application-fee.html)
3. Pay the $35 Texas Education Accountability System for Educator Preparation Programs Fee (http://tinyurl.com/SHSU-EPP-Tech-Fee) (paid to the TEA as required by TAC 229.9.7 if seeking Texas Principal certification)
4. Official transcript from the baccalaureate degree-granting institution with a GPA of 3.0 OR an official transcript from the master's degree granting institution with a GPA of a 3.5 or higher. If an applicant does not meet the minimum GPA expectations, official GRE scores must be submitted that meet the requirements. See table below.
5. Copy of Teacher Service Record from your school district’s Human Resource Department with 2 years of creditable teaching experience preferred; however, we will consider applicants with 1 year of creditable teaching experience. Applicant must be working at a Texas Education Agency accredited school.
6. Copy of valid Teacher Certificate
7. Two recommendations, one from the school principal and one from an assistant principal
9. Current Resume
10. Interview Video

GRE revised General Test Score Bands to be used for Admission to an Educator Preparation Program under the 10% Exception Rule in 19 TAC §227.10(a)(3)(D)

<table>
<thead>
<tr>
<th>Self-reported Undergraduate GPA</th>
<th>GRE Verbal Reasoning$^1$</th>
<th>GRE Quantitative Reasoning$^1$</th>
<th>GRE Analytical Writing$^2$</th>
</tr>
</thead>
<tbody>
<tr>
<td>B-(2.7 GPA)</td>
<td>143-157</td>
<td>140-155</td>
<td>3.0-4.5</td>
</tr>
</tbody>
</table>

1. GRE Verbal and Quantitative scores are reported on a 130 to 170 scale.

2. GRE Analytical Writing scores are reported on a 0 to 6 scale in half-point increments.

Under these circumstances, the GRE may not be waived.

Preferred Application Deadlines:

Fall - June 15
Spring - Oct. 15
Summer - March 15

Final Application Deadlines:

Fall - July 15
Spring - Nov. 15
Summer - April 15

Please, contact the Department of Educational Leadership for additional requirements by phone at (936) 294-1147.

Candidates have six years from the semester of the first course to complete program/degree requirements and state certification (e.g., pass exams).

The degree requires thirty-six hours of graduate coursework. A comprehensive examination is required during the final semester of coursework.

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDAD 5332</td>
<td>Adm &amp; Org Of Public Schools</td>
<td>3</td>
</tr>
<tr>
<td>EDAD 5352</td>
<td>Communication for Ed Leaders</td>
<td>3</td>
</tr>
</tbody>
</table>
EDAD 5372  Fed-State-Local Sch Law  3
EDAD 5386  Spc Populations & Spc Programs  3
EDAD 6370  Campus Business Management  3
EDAD 6362  Principal Practicum/Internship  6
EDAD 6371  Role Of Prin In School Admin  3
EDAD 6378  Building Capacity For Tch & Lrn  3
EDAD 6379  Prog Eval For School Improvmt  3
EDAD 6385  Culturlly Proficnt Schl Ldrshp  3
EDAD 6394  Advancing Educ Leadership  3
Total Hours  36

1  EDAD 6362 Principal Practicum/Internship is taken over two long semesters fall and spring or spring and fall (3 hours each semester) and may be taken with one other course.