

# SUPERINTENDENT CERTIFICATION

The Superintendent Certification program at Sam Houston State University is a professional certification program designed to prepare students for careers as school district superintendents in Texas. The program utilizes study of factual knowledge and theory, as well as practicum field experiences, to develop student knowledge and skills.

Candidates seeking admission to the graduate programs in Superintendent Certification must meet the basic requirements of Graduate Admissions specified in the Admission section of this catalog. Please contact the Department of Educational Leadership for additional requirements: phone (936) 294-1147. Course Prerequisites are strictly observed.

## Admissions Requirements

1. Graduate Application (<http://www.shsu.edu/admissions/apply-texas.html>)
2. Application fee (<http://www.shsu.edu/dept/graduate-studies/application-fee.html>)
3. Pay the \$35 Texas Education Accountability System for Educator Preparation Programs Fee (<http://tinyurl.com/SHSU-EPP-Tech-Fee>) (paid to the TEA as required by TAC 229.9.7 ([http://texreg.sos.state.tx.us/public/readtac\\$ext.TacPage?sl=R&app=9&p\\_dir=&p\\_rloc=&p\\_tloc=&p\\_ploc=&pg=1&p\\_tac=&ti=19&pt=7&ch=229&rl=9%E2%88%9A](http://texreg.sos.state.tx.us/public/readtac$ext.TacPage?sl=R&app=9&p_dir=&p_rloc=&p_tloc=&p_ploc=&pg=1&p_tac=&ti=19&pt=7&ch=229&rl=9%E2%88%9A))) if seeking Texas Superintendent certification
4. Official transcript from the master's degree granting institution with a GPA of a 3.5 or higher. If an applicant does not meet the minimum GPA expectations, official GRE scores must be submitted that meet the requirements. Minimum scores required are listed in the table below.
5. Copy of SBEC issued standard Principal or Mid-Management and teacher certification
6. One reference from current or previous supervisor in a school or agency where the applicant has been employed
7. Copy of Teacher Service Record from your school district's Human Resource Department with 2 years of creditable teaching experience preferred; however, we will consider applicants with 1 year of creditable teaching experience. (Applicant must be working at a Texas Education Agency recognized school.
8. Interview

Submit all applications materials to Graduate Admissions. Electronic transcripts are accepted as official if sent to [graduate@shsu.edu](mailto:graduate@shsu.edu) directly from your university or institution.

Please note that applicants selected after initial screening will be invited for an interview.

## GRE revised General Test Score Bands to be used for Admission to an Educator Preparation Program under the 10% Exception Rule in 19 TAC §227.10(a)(3)(D)

| Self-reported Undergraduate GPA | GRE Verbal Reasoning <sup>1</sup> | GRE Quantitative Reasoning <sup>1</sup> | GRE Analytical Writing <sup>2</sup> |
|---------------------------------|-----------------------------------|---|-------------------------------------|
| B-(2.7 GPA)                     | 143-157                           | 140-155                                 | 3.0-4.5                             |

<sup>1</sup> GRE Verbal and Quantitative scores are reported on a 130 to 170 scale.

<sup>2</sup> GRE Analytical Writing scores are reported on a 0 to 6 scale in half-point increments.

Under these circumstances, the GRE may not be waived.

| Code                                | Title                         | Hours |
|-------------------------------------|-------------------------------|-------|
| <b>Superintendent Certification</b> |                               |       |
| <b>Specified Courses</b>            |                               |       |
| EDAD 6380                           | Exec Ldrshp- Superintendents  | 3     |
| EDAD 6381                           | Dist Business & Financial Mgt | 3     |
| EDAD 6382                           | Human Resource Management     | 3     |
| EDAD 6383                           | Learner Centered Leadership   | 3     |
| EDAD 6384                           | Superintendent Practicum      | 3     |
| Total Hours                         |                               | 15    |