

PRINCIPAL CERTIFICATION

This certification plan is designed specifically for the educator who has previously obtained a Master's Degree in Education and wishes to obtain Principal Certification. It requires the completion of twenty-four hours of graduate credit. The program complies with existing standards for professional certification. The study plan originates in the Department of Educational Leadership.

Applicants seeking admission to the Principal Certification program must submit the following directly to the Office of Graduate Admissions:

1. Graduate Admissions Application
2. Application Fee
3. Apply (https://tk20.shsu.edu/campustoolshighered/createapplicantaccount_menu.do?createnewaccount=true) to the Principal Preparation Program if seeking Texas Principal certification (Instructions (<http://tinyurl.com/SHSU-grad-admissions>))
4. Pay the \$55.00 Texas Education Accountability System for Educator Preparation Programs Fee (https://secure.touchnet.com/C21329_ustores/web/product_detail.jsp?PRODUCTID=1601) (paid to the TEA as required by TEA 229.9.7 ([http://texreg.sos.state.tx.us/public/readtac\\$ext.TacPage?sl=R&app=9&p_dir=&p_rloc=&p_tloc=&p_ploc=&pg=1&p_tac=&ti=19&pt=7&ch=229&rl=9%E2%88%9A](http://texreg.sos.state.tx.us/public/readtac$ext.TacPage?sl=R&app=9&p_dir=&p_rloc=&p_tloc=&p_ploc=&pg=1&p_tac=&ti=19&pt=7&ch=229&rl=9%E2%88%9A))) if seeking Texas Principal Certification.
5. Official Transcript from the **baccalaureate degree** granting institution with a GPA of 3.0 or higher and official transcript from the **master degree** granting institution with a GPA of a 3.5 or higher
6. Copy of Teacher Service Record from your school district's Human Resource Department with 2 years of certified teaching experience preferred; however, we will consider applicants with 1 year of certified teaching experience. (Applicant must be working at a Texas Education Agency accredited school.)
7. Copy of valid Teacher Certificate
8. Two Reference Forms (<http://www.shsu.edu/programs/principal-certification/Department-of-Educational-Leadership-Principal-Reference-Form.pdf>), one reference form from the school principal and one reference form from an assistant principal
9. Professional Statement
10. Current Resume

NOTE: Applicants selected after the initial screening will be required to complete a video interview and will be required to submit the admission requirements, excluding the reference forms to Tk20 to be considered for official admission to the Principal Certification program as per the Texas Education Agency. **Therefore, it is important for the applicant to keep a copy of the admission requirements.**

Preferred Application Deadlines:

Fall - June 15

Spring - Oct. 15

Summer - March 15

Final Application Deadlines:

Fall - July 15

Spring - Nov. 15

Summer - April 15

Code	Title	Hours
Principal Certification		
Specified Courses		
EDAD 5332	Adm & Org Of Public Schools	3
EDAD 5372	Fed-State-Local Sch Law	3
EDAD 5386	Spc Populations & Spc Programs	3
EDAD 6362	Principal Practicum/Internship ¹	6
EDAD 6370	Campus Business Management	3
EDAD 6371	Role Of Prin In School Admin	3
EDAD 6394	Advancing Educ Leadership	3
Total Hours		24

¹ EDAD 6362EDAD 6362 Principal Practicum/Internship is taken over two long semesters fall and spring or spring and fall (3 hours each semester) and may be taken with one other course.